



# City of Marietta

205 Lawrence Street  
Post Office Box 609  
Marietta, Georgia 30061

## Meeting Minutes BOARD OF LIGHTS AND WATER

*Vice Chairman Bruce E. Coyle  
Board member Terry G. Lee  
Board member Mike Wilson  
Board member J. Brian Torras  
Board member Alice Summerour  
Board member Andy Morris  
Chairman Steve "Thunder" Tumlin*

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Monday, February 10, 2014

12:00 PM

City Council Chambers

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**Presiding:** R. Steve Tumlin

**Presiding:** Bruce E. Coyle, Terry G. Lee, Mike Wilson, J. Brian Torras, Alice Summerour and Andy Morris

***Also Present:***

*William Bruton, City Manager*

*Kevin Moore, Board Attorney*

*Stephanie Guy, Board Clerk*

### CALL TO ORDER AND ROLL CALL:

*Chairman R. Steve Tumlin called the meeting to order at 12:01 p.m.*

### I. MINUTES:

**A motion was made by Board member Coyle, seconded by Board member Lee, to suspend the rules and add the February 10, 2014 Special Called meeting minutes to the agenda. The motion carried by the following vote:**

**Vote: 7 – 0 – 0                      Approved**  
*(See agenda item 20140156)*

#### **20140138                      Regular Meeting - January 6, 2014**

Review and approval of the January 6, 2014 regular meeting minutes.

**The motion was made by Board member Lee, seconded by Board member Bruce, that this matter be Approved. The motion carried by the following vote.**

**Vote: 7 – 0 – 0                      Approved**

**20140156            Special Meeting - February 10, 2014**

Review and approval of the February 10, 2014 special meeting minutes.

**The motion was made by Board member Summerour, seconded by Board member Lee, that this matter be Approved. The motion carried by the following vote.**

**Vote: 7 – 0 – 0                      Approved**

**II.        APPOINTMENTS/PRESENTATIONS:**

*Mayor Tumlin welcomed Council member Andy Morris to the Board.*

*Mayor Tumlin announced that with the retirement of Robert Lewis, City Manager Bill Bruton would also serve as Acting General Manager for the BLW.*

**III.      SCHEDULED APPEARANCES:****IV.      BLW OPERATING DEPARTMENTS:****Business Analysis:****20140102            Fiscal Year 2015 BLW Budget Schedule**

Update on FY2015 BLW Budget process.

*Acting General Manager Bill Bruton updated the Board regarding the FY2015 budget process.*

**Reported**

**20140151            Municipal Electric Authority of Georgia (MEAG) Municipal Competitive Trust**

Motion to approve the Resolution authorizing the Mayor/ BLW Board Chairman and the City/ BLW Board Clerk to execute decisions made by the BLW Board of Directors and the Marietta City Council relating to deposits or withdrawals from any of Marietta's accounts established by the Municipal Competitive Trust (MCT).

**The motion was made by Board member Lee, seconded by Board member Torras, that this matter be Approved. The motion carried by the following vote.**

**Vote: 7 - 0 - 0                      Approved**

**Customer Care:****Electrical:**

*Electrical Director Tom Bell updated the Board regarding preparations for the possible upcoming winter storm.*

**Marketing:**

**20131525 BLW Board Strategic Business Plan 2013, Objective 6C**

Deliverable for BLW Board Strategic Business Plan 2013 Objective 6C, Management will develop and implement customer surveys, focus groups, and saturation surveys in order to develop new marketing programs or refine existing programs.

**Reported**

**Information Technology (IT):**

**Water & Sewer:**

**20140112 Sugar Hill Water Tank Inspection and Structural Analysis**

Board approval to award a contract to R.E. McLean Tank Co., in the amount of \$22,310, for the Sugar Hill Tank Inspection and Structural Analysis Project.

**The motion was made by Board member Coyle, seconded by Board member Summerour, that this matter be Approved. The motion carried by the following vote.**

**Vote: 7 - 0 - 0**

**Approved**

**20140110 Expedited Enforcement Compliance Order & Settlement Agreement/ Georgia DNR**

Motion to authorize execution of the Enforcement Compliance Order and Settlement Agreement, relating to unpermitted sanitary sewer discharges, with the State of Georgia Department of Natural Resources (DNR) and to authorize payment of a settlement in the amount of \$7,500 to the Georgia DNR.

**The motion was made by Board member Coyle, seconded by Board member Lee, that this matter be Approved. The motion carried by the following vote.**

**Vote: 7 - 0 - 0**

**Approved**

**20140106 Cobb County-Marietta Water Authority (CCMWA)**

CCMWA Board representative Grif Chalfant to present the Cobb County Marietta Water Authority monthly report.

**Reported**

**V. CENTRALIZED SUPPORT:****Finance:****20140113 BLW Finance Reports**

Review of the BLW Finance reports for January 2014.

**Reported****20140103 Year-End Reserves**

Report on BLW year-end reserves projections.

**Reported****VI. COMMITTEE REPORTS:****20140104 BLW Audit Committee**

Committee Chairman Brian Torras to provide a report from the February 10, 2014 Audit Committee meeting.

*Chairman Brian Torras mentioned that the Audit Committee would meet to discuss items brought forth from the audit presentation*

*Mayor Tumlin mentioned that the auditors gave a favorable report presented during the special called meeting held earlier.*

**Reported****20140105 BLW Budget/ Rates Committee**

Committee Chairman Bruce Coyle to provide a report from the January 15 and January 24, 2014 Budget/ Rates Committee meetings.

*Chairman Bruce Coyle provided an update regarding the recent Budget/ Rates Committee meetings. He also summarized the recommendations brought forth by the Committee.*

*A motion was made by Board member Wilson, seconded by Board member Coyle to accept the Committee recommendation which was to absorb the possible rate increase with the use of funds from the excess reserves and request that the City decrease the transfer amount by \$750,000.*

*In depth discussion was held regarding the decreased amount of the transfer to the City and whether it would be for a fiscal year or calendar year.*

*Board member Wilson withdrew his motion and Board member Coyle with his second.*

*There was general agreement to not move forward with a rate increase and absorb the possible increase with the use of funds from the excess reserves.*

## **VII. CHAIRPERSON'S REPORT:**

### **20140107      2014 Board Committees**

Presentation of Board of Lights and Water (BLW) 2014 Committee assignments.

**Presented**

### **20140108      2014 Board Seating Chart**

New seating assignments for 2014 Board of Lights and Water meetings.

**Presented**

## **VIII. GENERAL MANAGER'S REPORT:**

### **20140109      Board Strategic Business Plan 2013/ Objective 1C**

Deliverable for Board Strategic Business Plan 2013, Objective 1C, the Board will measure progress of the Strategic Plan and will report its findings and recommendations annually.

*Motion to approve the updated Board Strategic Business Plan.*

**The motion was made by Board member Lee, seconded by Board member Coyle, that this matter be Approved. The motion carried by the following vote.**

**Vote: 7 - 0 - 0**

**Approved**

### **20131530      MEAG Business Report**

Report on Municipal Electric Authority of Georgia (MEAG) business during the month of January 2014.

**Report**

## **IX. OTHER BUSINESS:**

**X. UNSCHEDULED APPEARANCES:**

*Larry Wills, who resides on Oakmont Drive, spoke regarding the budget and financial condition of the BLW.*

**XI. EXECUTIVE SESSION (at the Board's discretion):**

**20140153          Executive Session**

Executive Session to discuss personnel, legal and/or real estate matters.

**Not Held**

**ADJOURNMENT:**

*The meeting was adjourned at 1:00 p.m.*

**Approved by City Council:**

**Date:** February 14, 2014

\_\_\_\_\_  
**R. Steve Tumlin, Mayor**

**Attest:** \_\_\_\_\_  
**Stephanie Guy, City Clerk**

**Approved by Board of Lights and Water:**

**Date:** \_\_\_\_\_

\_\_\_\_\_  
**R. Steve Tumlin, Chairman**

**Attest:** \_\_\_\_\_  
**Stephanie Guy, City Clerk**